

# SOROPTIMIST INTERNATIONAL OF THE AMERICAS

## NORTH ATLANTIC REGION

### PEACE BEGINS AT HOME GRANT PROGRAM

#### GENERAL INFORMATION

A resolution was adopted in 1994 that made the prevention of domestic violence an identifying focus for Soroptimist International of the Americas. The North Atlantic Region's (NAR) focus is all inclusive. The NAR theme is:

#### PEACE BEGINS AT HOME

The NAR will provide grants in order to encourage and support clubs to become involved, or to further their efforts, with domestic violence initiatives and to support Human Trafficking initiatives. The number and amount of grants will be based on available funds that are raised at the region, district and club levels and the number of eligible projects that are submitted for consideration.

The NAR will administer the grant program through the efforts of the Governor-Elect and the Region Board, including the region Programs Chair.

#### APPLICATION INFORMATION

1. Clubs within the NAR may apply for available grants by completing the application form which must be signed by the designated contact person and the club president.
2. A club project must fulfill the following requirements in order to qualify for funding:
  - ✓ Include hands-on activities by club members
  - ✓ Address demonstrated community need concerning domestic violence and/or Human Trafficking
  - ✓ Strengthen the identity of Soroptimist within the community.
3. Cooperative efforts between Soroptimist clubs, non-profit organizations, other service clubs and government programs are encouraged.
4. Grant funds may be used for educational, public awareness, or advocacy purposes. The completed application shall request a specific amount of money. Although clubs may apply for continued funding for an ongoing project, clubs are encouraged to consider requesting funding for one-time costs since continued funding cannot be guaranteed.

5. The grant request must provide background information concerning the history of the project (new or existing) and any current sources of funding. If the project is to be ongoing, describe how it will be funded after the NAR grant is depleted.
6. In addition, the club receiving the grant must submit to the Governor-Elect, **by December 15th EACH YEAR of the grant**, a written impact report detailing how the grant money was spent and the actual number of persons impacted by the program.
7. If the project will result in direct, individualized contact with identified victims of domestic violence and/or Human Trafficking, the proposal shall address how the project will assure the safety and confidentiality of the victims.
8. Only one project should be included in the application. Do not include multiple requests. Only one application may be submitted per club per grant cycle.

#### **APPLICATION PROCEDURES AND DEADLINE**

1. Completed applications must be submitted to the NAR Governor-Elect by **December 31st in the second year of the biennium**.
2. The Governor-Elect shall forward the applications to the Selection Committee, which shall include the NAR Board Members and Program Chair by **January 15 in the second year of the biennium**.
3. Recommendations for grant approvals shall be made by **February 15 in the second year of the biennium**.
4. The Selection Committee shall make the final decisions regarding the number and amount of grants.
5. The selections shall be announced at the Spring Conference during the second year of the biennium.
6. The club should adhere as closely as possible to the attached application form which should be completed in electronic format (see attached).

# NAR DOMESTIC VIOLENCE PREVENTION APPLICATION FORM

Club Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Club Contact Person (Name, address, phone, email): \_\_\_\_\_  
\_\_\_\_\_

Club President (Name, address, phone, email): \_\_\_\_\_  
\_\_\_\_\_

Name and description of project:

Provide evidence or documentation showing the community need for the project:

Describe how the project will benefit the community or affected population:

Include an estimate of the number of people who will benefit from the project.

Describe how the club will measure the impact of the program:

If the project is to be on-going, include a description of how it will be funded after the NAR grant is depleted.

Summarize Club Members' participation in the project (describe the members' activities as well as the total number of completed and/or anticipated hours the members will provide):

- Identify the person and contact information of the individual who will be responsible for submitting the required follow-up report to NAR.

Describe how the project will further public awareness of Soroptimist goals and mission:

Submitted by:

\_\_\_\_\_  
(Signature of Contact Person)

\_\_\_\_\_  
(Signature of Club President).

Submit an itemized budget in which each item is listed separately:

<u>Description of Item</u>	<u>Number of Items</u>	<u>Cost per Unit</u>	<u>Total Cost of Item(s)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____

Total Cost of All Items/Total Amount Requested: \_\_\_\_\_

Submitted by:

\_\_\_\_\_  
(Signature of Contact Person)

\_\_\_\_\_  
(Signature of Club President).